



St Luke Lutheran Church

Church Council Meeting Minutes – Monday, November 12, 2018 @ 6:00pm (90 minutes)

Invited Attendees:

Kerri Ast	x	Chris Ojstrsek	x	Pr. Joy Mortensen-Wiebe	x
Torey Bringa		Nancy Ryan		Marie Leafblad	x
Carolyn Byrd	x	Rob Rueth	x	Michelle Kiekaefer	
John Heidke	x	Kathey Schwai	x	Shelly Schulteis	
Scott Koerner	x			Stephanie Bill	

1. Leadership Minute/Opening Devotion – John (5 minutes)

- The meeting was called to order by Carolyn at 6:06.
- John presented a video for devotion:
 - Random Acts of Kindness
 - Look for “The Jesus Painter” on the world wide web.

2. Follow-up to open **Action Items** (10 minutes)

- a. **Kerri** – f/u with St Luke 40th Anniversary Team
 - Met two weeks ago, again tomorrow. The anniversary is Saturday, September 28, 2019. Plan is to have a catered dinner here at St. Luke, so everyone can participate in the celebration. Trying to get some kind of entertainment. The following day (Sunday) will be a celebratory worship service. Kerri Ast, Cindi Jahn, Pastor Joy, Michelle K, Jan Gesch, her daughter Sue, Chris Otto, Mike Byrd, Pat Bingen, Jim Starzman is also interested. Plan is kick off at the annual meeting in February.
- b. **Carolyn** – send out copy of Interim Ministry feedback form; hard copies to be collected at Oct meeting
 - **ACTION to carry over**
- c. **Chris** – Call Process review/feedback
 - Nothing to report
- d. **Rob** – reach out to Paul Ohm and Jerry Nelson get updated estimates for resealing & repainting parking lot in April/May 2019
 - Not complete yet. Rob indicated we need this soon for budget planning. Marie suggested reaching out to Dale Martin, as coordinator of the property team. Carolyn will mention to Jerry as well via personnel team connection.
- e. **Kerri** – timing to establish committee (3-5 people)
 - Pastor Joy and Marie will take on this task. Met with Lieutenant Chris from Washington County and had an evaluation of building performed. Some things were noted. In the sanctuary, some of the seating used often by mobility challenged members could be more like airplane emergency exit seats, occupied by persons willing to help if necessary. Kerri noted that Steve had CAD drawings of the building. Kerri to follow-up. Will follow up on potential training for church leadership and those working with kids, as well as other members who may be willing to help on the security side.
 - **ACTION – Rob to contact Jerry and have him get 10 window breakers (hammers) and an exit sign for the single door in the sanctuary.**
 - **ACTION – Kerri to find CAD drawing of building**
- f. **Rob** – validate that timers for parking lots are set correctly
 - Updated timers for daylight savings. Checked back and all are good.
- g. **All** – Thank you notes!
 - All members got their notes out. Thank you!!



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- h. **Carolyn** – ask Shelly if Coffee Hour schedule includes servers for Thanksgiving Eve service
 - o Fellowship is doing coffee, tea, and pies.
- 3. **Approval of Council Meeting Minutes** --- deferred
 - a. 10/17/18 Council Meeting (sent by Carolyn on 11/12/18)
 - b. 11/12/18 Council Meeting (sent by Scott on 11/12/18)
- 4. **People First!** (10 minutes)
 - a. Pastor's Report
 - o Thanks for installation. Thanksgiving Eve ecumenical service is here at St. Luke. Going with glow sticks again for Christmas Eve. Pastor Joy is working with Clayton Frounfelker on the brass band music. December 16, 3:00 is the youth Christmas program. Friday, November 30th from 5-7 is happy hour at Nite Owls. Advent Bible study is starting after Thanksgiving in the youth room.
 - b. Staff Report Summary
 - o Staff summary sent to Council. Chris offered the following highlights:
 - Heating and cooling is still an issue. The contractor we have hired is pretty expensive. Someone (Chris B?) is reaching out to the original contractor. Stephanie is looking for help regarding the monitor situation in the sanctuary. Tim Jahn and Jerry had a conversation regarding hard wiring the monitors. This cost was added to the budget request for next year. Request to send thank you to Mary Martin and her daughter Leah for taking care of the sign for many years.
- 5. **Creating a Culture of Involvement and Service** – All (15 minutes)
 - a. Updates from our Ministry Teams
 - o Fellowship – Kathey Schwai – Please support the bake sale. Looking for bright, fun cookies! The event will be held on December 8th. Also looking for more vendors for this event.
 - b. Building our Ministry Teams
 - 1) Forming a Youth & Family Ministry Support Team (Board)
 - Marie has spoken to some parents who had energy around this. Need to be cautious of folks who may have an agenda. The purpose of this board will be to provide support to Marie and the youth programs at St. Luke.
 - c. Names of volunteers / staff to be thanked
 - o **John will send a card and Starbucks Gift Card to each of the recent graduates.** Thanks to the SCRIP team for providing the gift cards.
 - 1) Mary and Leah Martin – Roadside Sign
 - **Carolyn**
 - 2) Fellowship Team – Installation Reception
 - **Pastor Joy**
 - o Leadership Reception – Karen Berg
 - **Kerri**
 - o Cory Michalowski – Planning for the Christmas program
 - **Scott**
 - o Blessed Sewers
 - **Chris**
- 6. **New Business**
 - a. Annual Meeting (5 minutes)



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- Date? February 17, 2019 won't work
- January 27th, 2019 will be the Annual Congregation Meeting
- b. Nominating Committee Update – Chris (5 minutes)
 - Chris will lead this group
 - There is a Doodle Poll out to establish a meeting date
- c. Financial Secretary / Treasurer Report --- John (10 minutes)
 - Monthly Reports
 - Carolyn noted the
 - Pastor Joy moved to accept the financial report. Kathey seconded the motion. The motion passed unanimously.
- d. 2019 Budget (20 minutes)
 - Budget Taskforce update
 - ✓ Budget taskforce members are Carolyn, John, Scott, Pastor Joy, and Michelle.
 - ✓ Initial budget put forth by taskforce and sent via email to Council members
 - ✓ This budget includes all of the budget requests
 - ✓ This may need to be pared down, depending on giving estimates for next year
 - ✓ Prioritization of budget requests will be a starting point
 - ✓ Kathey questioned whether we had considered including sick time for staff in the budget, as we discussed this earlier in the year
 - Transition towards a Narrative Budget
 - ✓ Pastor Joy presented information on a narrative budget
- e. Thinking of You cards to college Freshman
 - John will send a card and Starbucks Gift Card to each of the recent graduates. Thanks to the SCRIP team for providing the gift cards.
- f. Ralph Eckert talked to Carolyn about doing something for staff for Christmas. Wants the traditional offering box we have had in the past to be “splashier” and more accessible to people.

7. Council Housekeeping – All (10 minutes)

- a. **Council Updates to the Congregation**
 - 1) Key Updates:
 1. Save the date for the youth Christmas program on 12/16 @ 3:00 pm and the bake sale and bazaar on 12/8 from 8:00-1:00
 2. Thanksgiving Eve Ecumenical service will be held right here at St. Luke on Wednesday, November 21st @7:00
 3. Nite Owls Happy Hour on 11/30 from 5:00 until 7:00.
 - 2) When? Who?
 - Sunday, November 18 @ 8am service: **Kerri**
 - Sunday, November 18 @ 10:30am service: **Scott**
- b. **Mark Your Calendars**
 - 1) Sunday, November 18 – Consecration Sunday
 - 2) Wednesday, November 21 – Thanksgiving Eve Service @ St Luke
- c. **Devotion at upcoming Council Meetings**
 - 1) Monday, December 10 → Pr. Joy
 - 2) Monday, January 14 → John
- d. **Welcome Center Volunteers** (between 8 and 10:30 services)
 - 1) November 18 → **John**
 - 2) November 25 → **Carolyn**
 - 3) December 2 → **Nancy**
 - 4) December 9 → **Kathey**



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8. Closing – Summary of Action Items and Closing Prayer

John made a motion to adjourn. Kerri seconded the motion. The motion passed unanimously. The meeting closed with The Lord's Prayer at 8:05 pm.

Council Meeting Minutes respectfully submitted by Scott Koerner, Council Secretary

CC: Pastor Joy Mortensen-Wiebe

Council Members

Michelle Kiekhaefer

Marie Leafblad

Shelly Schulteis

Stephanie Bill