



# St Luke Lutheran Church

## Church Council Meeting Minutes – Monday, February 18, 2019 @ 6:30pm (90 minutes)

### Invited Attendees:

|               |   |                |   |                         |   |
|---------------|---|----------------|---|-------------------------|---|
| Bette Bastian | x | Chris Ojstrsek | x | Pr. Joy Mortensen-Wiebe | x |
| Torey Bringa  | x | Nancy Ryan     |   | Marie Leafblad          | x |
| Carolyn Byrd  | x | Rob Rueth      |   | Michelle Kiekaefer      |   |
| Scott Koerner | x | Kathey Schwai  |   | Shelly Schulteis        |   |
| Bonnie Monroe | x |                |   | Stephanie Bill          |   |

### 1. Leadership Minute/Opening Devotion

Bette opened the meeting with a prayer at 6:41.

### 2. Discussion of Roles and Responsibilities of the Church Council

Pastor Joy spoke to the roles and responsibilities of the Council through a review and discussion of our Constitution. Paragraph C12.04 speaks directly to our roles and responsibilities. C12.05 refers to our responsibilities regarding financial and property obligations. C12.07 refers to the membership roster. Council should pay attention to this, and make sure changes are documented in the minutes. Chris asked about C12.04a and whether we should rely on the plan put together by MET or if this is something we should tackle. Carolyn commented that we may want to be more agile in our goals, looking to establish and achieve short term goals.

With this in mind, we welcomed Bonnie and Bette to the Council.

### 3. Election of Officers of the Church Council

The election of officers must be by written ballot. Pr. Joy made a motion to table the election of the Vice President until next meeting. Carolyn seconded the motion. No discussion. The motion passed unanimously. Voting by written ballot ensued for the remaining positions. The election results follow.

President – Chris  
Secretary – Bonnie  
Treasurer – Scott

### 4. Old Business

#### a. Approval of Minutes

Pr. Joy made a motion to approve the minutes from January’s meeting. Bette seconded the motion. No discussion. The motion passed unanimously.

#### b. Recap of Annual Meeting

Reviewed modified letter prepared by Scott. There was a recommendation to modify the letter so it comes from the entire Council instead of the Council President. Newsletter deadline is Friday, and this letter is intended to run in place of the Pastor’s letter. A few additional suggestions were made for changes. **ACTION - Pr. Joy will make the updates and review the letter with staff on Wednesday.** Marie noted that a few of the kids who were at the congregation meeting inquired about what the budget discussion meant for them, including whether they could still go on their mission trip. A brief discussion on involvement of our youth in future congregation meetings ensued.



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## c. Update on hiring process

### 1) Crossroads

**ACTION** - Scott will put together a committee to evaluate the Crossroads service. Scott will be a participant on this committee.

### 2) Building Maintenance

Jerry is still acting in this role while we search for a replacement. Budget for this role is up to 10 hours per week at up to \$15.00 per hour. Discussion on our real needs for this position followed, concluding the primary need is someone available for setup and cleanup for activities on an as-needed basis. Carolyn to share needs with personnel team per discussion.

Personnel team will be discussing these positions at their next meeting. Carolyn also mentioned a Mutual Ministry Team would be a valuable add to the leadership at St. Luke. Staff and personnel are getting together on 2/26 and will establish the best practices and role of the personnel team moving forward. After that will be a good time to explore mutual ministry.

## d. Safety update

Marie provided an update on our safety plan. We are planning to use the same system as local schools – ALICE. Our sanctuary is safe, but we do have other issues such as the lack of classroom doors. The work is still moving forward. We are looking to train folks in May.

## 5. New Business

### a. Letter suggestion at Annual meeting

See 4.b.

### b. Financial Secretary / Treasurer Report

\$7500 has been taken from savings to date to make payroll. Michelle did recently receive a check that will help going forward. Bonnie inquired about the savings. Very little money remains in the undesignated portion of the general savings account. Request was made for a review of the savings. **ACTION** – Scott to talk to Michelle and ensure this report is prepared. Carolyn mentioned SCRIPT is buying blinds for the west end of the Fellowship Hall and the Hearth Room. Bonnie made a motion to approve the financial report. Chris seconded the motion. There was no discussion. The motion passed unanimously.

### c. Council Installation

Council Installation is planned for Sunday, March 10<sup>th</sup>. Installation will happen at the end of the early service and the beginning of the late service.

## 6. Miscellaneous

### a. Lenten Soup and Sandwich

Council is on deck to serve at the first Lenten Soup and Sandwich on March 13<sup>th</sup>.

**ACTION** – Chris to send email reminder to Council.

**ACTION** – All Council members to make an effort to help out.

## 7. Housekeeping

### a. Next Council meeting

1) March 25<sup>th</sup>, 6:30 at Bonnie's house

### b. Council Updates to the Congregation

1) Key Updates:

1. Welcome Bette and Bonnie to Council. Welcome back Chris.



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2. Letter from Council will be coming in the newsletter. Please take the time to read it!
  3. St. Patty's Day dinner is on March 9<sup>th</sup>. There will be bingo, food, and fun. Please join us for a good time!
- 2) When? Who?
- Sunday, February 25 @ 8am service: **Torey**
  - Sunday, January 25 @ 10:30am service: **Chris**
- c. **Closing Prayer at upcoming Council Meetings**
- 1) March 25 → **Torey**
- d. **Welcome Center** Volunteers (between 8 and 10:30 services)  
No one is scheduled, but all Council members should keep an eye out. There will be visitors at the 10:30 service this Sunday due to First Communion.

## 8. Closing Prayer

Carolyn moved to adjourn the meeting. Bette seconded the motion. The motion passed unanimously. The meeting was closed with a prayer at 8:16.

Council Meeting Minutes respectfully submitted by Scott Koerner, Council Treasurer

CC: Pastor Joy Mortensen-Wiebe

Council Members  
Michelle Kiekhaefer  
Marie Leafblad  
Shelly Schulteis  
Stephanie Bill