



St Luke Lutheran Church

Church Council Meeting Minutes – Wednesday, January 09, 2019 @ 6:30pm (90 minutes)

Invited Attendees:

Kerri Ast	x	Chris Ojstrsek	x	Pr. Joy Mortensen-Wiebe	x
Torey Bringa	x	Nancy Ryan		Marie Leafblad	x
Carolyn Byrd	x	Rob Rueth	x	Michelle Kiekaefer	
John Heidke	x	Kathey Schwai	x	Shelly Schulteis	
Scott Koerner	x			Stephanie Bill	

1. Leadership Minute/Opening Devotion – Carolyn (5 minutes)

- The meeting was called to order by Carolyn at 6:34 pm.
- Carolyn reflected on how busy she is with work, family, and church right now, and noted the importance of taking a step back to take a breath now and then. Carolyn offered a prayer to help center Council on our work for tonight.

2. Follow-up to open Action Items (10 minutes)

- Carolyn** – send out copy of Interim Ministry feedback form; hard copies to be collected at Oct meeting.
 -
- Kerri** – Find CAD drawing of building.
 - Found. Sent to Marie. Problems opening document. Could not open it. John will look at it.
- Rob** – Contact Jerry and have him get 10 window breakers (hammers) and an exit sign for the single door in the sanctuary.
 - Talked to Jerry, but has not followed up with him. Carolyn suggested maybe Michelle could order directly on Amazon. **ACTION - Rob** to send information to **Pastor Joy**, who will order them.
- John** – Send a card and Starbucks gift card to each of the 2018 high school graduates.
 - Complete
- All** – Thank you notes!
 - Complete

3. Approval of Council Meeting Minutes

- 10/17/18 Council Meeting – deferred
ACTION – Carolyn to publish minutes from the 10/17/18 Council Meeting for approval at the next Council meeting.
- 11/12/18 Council Meeting
Pastor Joy moved to approve the November meeting minutes, Kerri seconded the motion. The motion was approved unanimously.
- Were the 9/10/18 Council Meeting Minutes approved at the 10/17/18 Council meeting?
Yes, the meeting minutes from the September Council Meeting were approved at the October Council Meeting.

4. People First! – Pr. Joy and Carolyn

- Pastor's Report
 - Made it through Advent and Christmas. Over 600 at Christmas services. Christmas Day services were also well attended. Pastor Howie's Funeral was on New Year's Eve. Staff was very busy, Jerry really stepped up in preparation for the event. Marie and



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Pastor Joy are planning a day later this month to plan future DA schedule and curriculum. Kerri asked about challenges associated with providing a meal. Pastor Joy was not sure, but felt that may depend on the future schedule. It does help the families. Also need to do a better job of preparing the small group leaders to lead their groups.

- b. Insights from exiting Council Members, John and Kerri
 - 1) Kerri – past 12 months have been good. We're in a good place; past actions are paying dividends. Her experience has been atypical, given the youth ministry changes, Pastor Matt's sabbatical, and Pastor Matt leaving.
 - 2) John – be adventurous
- c. Staff Report Summary
 - o Jerry met with the personnel team and turned in his resignation. He is very busy with his full time job. It is noted that he really came through for Pastor Howie's funeral. The job will be listed. Jerry will work through the end of January.

5. Creating a Culture of Involvement and Service – All (15 minutes)

- a. Updates from our Ministry Teams
 - o Rob – working on TVs. Connecting with cables instead of wireless. Josh thinks might be able to use WiFi. Trying it right now. Tim and Peter are hanging the speakers. Should be done tonight. Tim bought lamps to replace the parking lot lights. He rented a lift and submitted the cost to Michelle (\$250). He and Cindi are donating the cost (\$450) of the bulbs. Tim is also donating the cabling he is using for the TV fixes.
 - o Sue Heidke is stepping down from her leadership role on the CCM.
 - o Nothing from Discipleship
 - o Nothing from Fellowship
 - o SCRIPT – able to help some St. Luke families and Marie with some community support
- b. Building our Ministry Teams
 - 1) Forming a Youth & Family Ministry Support Team (Board)
 - Discipleship Team
 - Discipleship team is in need of some new active members. Several members have left over the past year. Carolyn noted there 5 persons who are up for 3 Council positions. Dave also conveyed the Discipleship team wants to renew their focus on Legacy Giving. Current members include: Dave, Karen Berg, Stacy Scroggins, Roger Van Rysin.
 - Forming a Youth & Family Ministry Support Team (Board)
 - No discussion on this topic
- c. Names of volunteers / staff to be thanked
 - o Tim and Cindi Jahn – Coordinated lift rental to replace parking lot light bulbs and donated the new LED lights to St. Luke. Also donated tools and materials to fix the TVs.
 - **Kerri**
 - o Sue Heidke - Stepping down as leader of the Community Concerns Ministry.
 - **Kerri**
 - o Laura Elf / Fellowship team – Bake sale
 - **Marie**

6. Annual Meeting

- a. Council Nominees to be presented for open three 3-year terms
 - ACTION – John** to reach out to the nominees to let them know what to expect at the Congregation and activity to follow
 - Bette Bastian



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- Bonnie Monroe
 - Chris Ojstrsek
 - Jesse Schmidt
 - Sara Van Wagenen
- b. Council Member and Council Nominee Bio's – **due to Michelle by this Friday, January 11th!**
ACTION – **All Council Members** and Nominees to provide an updated bio to Michelle.
- c. Review and Approval of 2019 Budget to be presented to the congregation
Scott made a motion to approve the budget prior to the last round of cuts. This budget shows an approximately \$51K deficit. Kerri seconded the motion. Discussion followed. John reviewed the differences between the budget with cuts (which we had copies of for reference and notably included a \$24,615 deficit) and the budget that has been put forth for approval. Carolyn questioned how the transition to a narrative budget can be accomplished and still explain the deficit that exists in the proposed budget. Pastor Joy stated we will need to provide the narrative that describes those details, and we will need to be prepared with the details as questions arise. The motion passed unanimously.
- d. Pastor's 2019 Housing Allowance
- \$20K of salary to be designated as housing.
Chris made a motion to designate \$20,000 of Pastor Joy's salary as a housing allowance. John seconded the motion. There was no discussion. The motion passed unanimously.

7. New Business

- a. Financial Secretary / Treasurer Report – John
- Monthly Reports
 - John briefly reviewed the monthly financial reports sent to Council by Michelle. Carolyn made a motion to accept the financial reports as presented. Pastor Joy seconded the motion. The motion passed unanimously.
 - Concerns re: Benevolence Payments and the Tithe Commitment to Redeemer – 1/3 email from Michelle
 - Michelle is concerned with our Benevolence and Tithe Payments.
 - Pastor Joy suggested we empower Michelle to make these decisions.
- b. New Fundraising Requests
- 1) St. Luke 40th Anniversary Celebration
 - Loose offerings
 - Egg Purchase (\$25, \$50, \$100)
 - Event Ticket SalesJohn motioned to approve all the fundraising requests except the loose offerings. Pastor Joy seconded. Motion passed unanimously.
 - 2) National Mission Trip
 - Sick of Winter Potluck
 - Texas RoadhouseCarolyn motioned, Kathey seconded.
- c. Membership Role Clean-up - 1/4/19 email from Michelle
Michelle is going forward with removing inactive members from the church roles after having reached out to them and gotten no response.
- d. Important Date Shifts
- 1) First Communion – February 24th



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- Too much going on in May.
- 2) Confirmation – May
- e. Other
 - 1) Kerri noted that on Jan 26th, there will be a seminar on gun violence for youth in Ripon. Marie is not able to attend.

8. Council Housekeeping – Carolyn

a. Next Council meeting

- 1) Wednesday, February 13th @ 6:30pm

b. Council Updates to the Congregation

- 1) Key Updates:
 - 1. Reminder that the annual meeting will be on Sunday, January 27th @ 12:00pm
 - 2. Notice that Jerry has resigned and thank him for his service.
 - 3. Thanks to Kerri, John, and Chris for their service to the church completing their 3 year term on Council.
- 2) When? Who?
 - Sunday, January 13 @ 8am service: **Carolyn**
 - Sunday, January 13 @ 10:30am service: **Scott**

c. Devotion at upcoming Council Meetings

- 1) February 13 → **Scott**

d. Welcome Center Volunteers (between 8 and 10:30 services)

- 2) January 13 → **Scott**
- 3) January 20 → **Kathey**
- 4) January 27 → **Chris**
- 5) February 3 → **John**
- 6) February 10 → **Rob**

9. Closing – Summary of Action Items and Closing Prayer

A motion to adjourn was made by Rob. The motion was seconded by Torey, and was unanimously approved. The meeting closed at 8:42 with the Lord's Prayer.

Council Meeting Minutes respectfully submitted by Scott Koerner, Council Secretary

CC: Pastor Joy Mortensen-Wiebe

Council Members
Michelle Kiekhaefer
Marie Leafblad
Shelly Schulteis
Stephanie Bill