



St. Luke Lutheran Church

MET Meeting Minutes – Tuesday, September 20, 2017, 6:00-8:00 pm

Team Members:

| | | | | | | | |
|----------------|---|----------------|---|--------------|---|----------------|---|
| Steve Clingman | X | Sue Heidke | X | Dan DeSnoo | A | Robert Traylor | X |
| Bonnie Fischer | X | Roger VanRyzin | X | Cindy Jahn | X | Beth Johnson | X |
| Lori Pedrick | X | | | Jerilyn Kind | A | Darin Sievers | * |
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* Darin Sievers serves MET in consultant role as community member

- A. Pastor Steve, facilitating tonight’s meeting in Dan’s absence, opened the meeting with prayer.
- B. Roll Call completed.
- C. Minutes from 9/05/17 meeting approved as distributed.

D. Agenda for Tonight’s Meeting:

1. Congregational surveys – “Who we are”

- a. The team reviewed the draft survey questions (“Gather, Empower, Serve”) developed at the last meeting. They then reviewed the Ministry Site Profile and discussed whether the proposed congregational survey questions will be adequate in getting the responses we are looking for in our congregational self-evaluation. The question was asked whether we should be asking the congregation what characteristics they would be looking for in a new pastor? The group named, for example, desired characteristics as strong interest and demonstrated ability in developing youth, someone who enjoys spending time with all age groups, and who has the ability to connect with kids. Pastor Steve reiterated that the purpose of the profile is to define who we are and what is God calling us to do? By answering those questions, it should be clear what characteristics we need in a Pastor.
- b. The team reviewed Ministry Site Profile question number 11 “Top Five Ministry Tasks” and number 12 top priorities for “Gifts for Ministry” (pages 7-8). Many of the characteristics seemed clear whether or not they would match St Luke’s needs, but should congregational input be asked? We could choose to ask the congregation to respond to these questions in a 4th round of surveys? If we do that, Roger suggested that the team cut down the number of possible responses, as we can see some of them would not apply to St Luke. We need to think about the answers we might get, and how we would use those answers.

Decision: See what responses are from 3 weeks of surveys, discuss in team meeting, then decide whether to survey a 4th week.

- c. The team made minor edits to the draft survey questions, and approved them as written below:

Week 1 – “Gather” questions

- 1. How would you describe St. Luke church to others?
- 2. ~~What do you like most about St. Luke?~~
- 3. a. If you could change one thing about St. Luke church, what would it be?
b. What is one thing you ~~want~~ **would like** to stay the same at St. Luke church?



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Week 2 – “Empower” questions

1. How does St. Luke equip you to be Christ in the community?
2. How well do the following phrases describe the worship service you attend most often?
 - a. Welcoming to visitors
 - b. Filled with a sense of God’s presence
 - c. Joyful
 - d. Nurturing of people’s faith
3. Indicate your level of agreement with the following:
 - a. My spiritual needs are being met in this congregation
 - b. I have a sense of excitement about this congregation’s future
 - c. I feel supported in using my gifts in this congregation
 - d. I am encouraged to use my gifts in the world
 - e. I feel equipped to share my faith with others
 - f. I am comfortable inviting others to church
 - g. I have a strong sense of belonging to this congregation
 - h. I have a strong sense of commitment to this congregation

Week 3 – “Serve” questions

1. How ~~will~~ **does** St. Luke ~~church~~ serve the community?
2. Who is God calling us to serve?
3. What is next in ~~our~~ **the** journey of ~~service~~ **for St Luke**?

All survey questions are open ended except week 2 “empower” questions 2 and 3, which will be on a 5 point scale. Instructions would be something like “using the following scale, please rate from “strongly agree” to “strongly disagree” how well St Luke does the following....” (Lori will fine-tune wording).

- d. The team agreed upon the following demographic questions to be included with each survey:
 - Male / female
 - Age (ranges)
 - Length of membership (blank)
- e. Implementation Plan:
 - Worship Services (8:00 and 10:00).
 - Start October 1, with one survey handed out each of the first 3 Sundays in October (possible 4th survey, depending upon results of first 3 surveys)
 - Hand out with bulletins by ushers – separate rather than inserted in bulletin, and hand out pencils with it (Cindy will get small golf-type pencils)
 - Pastor Steve will introduce survey at beginning of worship service and allow about 5 minutes to complete survey. If they need more time, they can complete it during offering or stay afterwards. Some people may start filling out before worship starts.
 - Return survey to usher or place in designated survey box in Gathering area (Cindy will make box)
 - Beth will format half-sheet paper survey
 - On-line version will be sent out by email after each Sunday’s worship service distribution
 - Lori will set up on-line version of survey



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- Data from paper copies of survey will be entered into electronic version to combine results (Lori, Sue, Beth)
- Groups to target – Sunday School parents, Discipleship Academy parents, Senior group, all other groups (ask Stephanie to send to group leaders)

f. Evaluation Plan:

Will meet after some of the first survey results are in to see how it's going. Next team meeting set for Wednesday, October 4, at 6:00 pm

2. Demographics

- a. Pastor Steve has access to the ELCA demographics report by zip code. He will provide that to the group (his name added to task process timeline)

3. Trends in the Community

- a. Team reviewed what we want to learn about trends in the community. Identify possible ways we can reach out to the community? What are the needs? How can our members go into the community and help serve / minister?
- b. Current community team member representing Slinger School System is Darin Sievers (Beth is contact and will be meeting with him before the next team meeting)
- c. Who else in community may be able to add helpful insights? Team identified several persons/groups to interview:
- Slinger Police Chief (Beth)
 - Slinger Village President Russ Brandt (Lori)
 - Father Rick at St Pete's and pastors of other area congregations (Pastor Steve)
 - Cedar Community (Roger)
 - Other?

4. Reference Outside Congregation for Ministry Site Profile

- a. We will need to identify someone to include in our report as an "outside congregation" reference. The team suggested Darin Sievers if he is willing (Beth will ask when she meets with him). Other options could be leaders of groups who use our church, e.g., Boy Scouts or Alcoholics Anonymous.

5. Identify our Missions

- a. Sue and Bonnie went through St Luke's last annual report and a year of Making Waves and identified missions listed. They next plan to meet with Marie Leafblad to find out her outreaches and community concerns.
- b. Jeralyn is working on "what is our outreach". There may be some overlap to be aware of.

6. Review our History

- a. Michelle updated list of highlights of St Luke's history. Cindy asked her to write a short recap summary, which she has prepared. She will ask Michelle to send it to the team.
- b. Pastor Steve shared an example of a church who met many financial barriers periodically in their history, but showed they were resilient and didn't let those barriers get in the way of their growth and mission.



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- c. For our next meeting, each team member is asked to read and reflect on the summary of our church history that Michelle has prepared. Try to identify patterns and their significance to answer the question “how does our history inform who we are today?”

E. Agenda for next meeting, October 4, 2017 at 6:00 – 8:00 p.m.

1. Review and discuss initial survey responses from 10/1 worship service
2. Review survey #2 “empower” questions and modify as needed based on discussion of first survey initial results.
3. St Luke history – read and reflect before the meeting, and come prepared to answer the question “how does our history inform who we are today?”
4. Community Trends – discuss community feedback and formulate answer to question “what are the top community needs and concerns, and how does that help us understand where St Luke can serve/help meet the needs of the community?”

Respectfully submitted,

Beth Johnson

Attachment: Updated MET Process Tasks Timeline