

St. Luke Lutheran Church

MET Meeting Minutes – Tuesday, August 8, 2017 7:00 pm

Pastor Steve Clingman	x	Sue Heidke	x	Roger VanRyzin	x	Dan DeSnoo	x
Lori Pedrick	x	Cindy Jahn	x	Bonnie Fischer	x	Beth Johnson	x
Robert Traylor	A			Jerilyn Kind	x	Darin Sievers	x

1 and 2. Pastor Steve opened the meeting with a prayer and by asking for self-introductions: length of membership, family, involvement area(s), etc.

3. Jerilyn Kind will be the recording secretary. Sue Heidtke will chair the committee.

4. Minutes from July 25, 2017 meeting approved with minor revisions.

5. Based upon Rev. Kristin's email, this committee will create its own surveys via Survey Monkey and/or Google as cost effective ways for receiving congregational feedback. Other possibilities include small group meetings either in home or on a Sunday between services.

Darin Sievers recommended a shorter survey limited to essential questions to get a better response. He shared his suggestion based on the Slinger School System's recent referendum experience. The group discussed a 3 week window for responses, and selecting questions that would directly address the Ministry Site Profile requirements.

6. A budget of \$500.00 will be requested from council to cover mailing and copy costs.

7. The following tasks have been delegated:

- a. Beth Johnson and Cindy Jahn will work with Michelle K. to complete the history/demographics portion of the Ministry Site Profile. Beth will also work with Darin Sievers to gather information for Section 5 "Trends in the Community"
- b. Lori Pedrick is able to set up survey and analyze data with Google. Beth Johnson has knowledge in creating survey questions.

8. Next meeting is Thursday, August 24, 2017 7:00 PM

Other items of importance:

The group also agreed that we would use Darin Sievers as a consultant and work with him outside of our meetings rather than expecting his attendance at every meeting. We will invite him to attend specific meetings as needed.

Items for committee members to complete before next meeting:

1. Review Strategic Plan - what's done? What needs to be updated?
2. Read through the ministry site profile for better understanding of what we are working towards.
3. Review the Call Process Manual starting at page 33

Respectfully submitted,

Jerilyn Kind