



# St. Luke Lutheran Church

Church Council Meeting Agenda – Monday, December 19, 2016 @ 6:30pm (90 minutes)

## Invited Attendees:

Keeri Ast	X	Laine Loff	X		
Carolyn Byrd	x	Chris Ojstrsek	X		
Cherie Callies	X	Pr. Matt Short	X		
Andy Doberstein	R	Steve Stollberg	X		
John Heidke	A	Terry Wussow	X		

1. **Opening / Devotion** – Laine (5 min) **Finding Joy**
2. **Review Tonight’s Agenda and Review/Approval of November 9 Meeting Minutes** (5 min)  
**November meeting minutes reviewed and approved with motion to approve by Terry, seconded by Steve.**
3. **New Business**
  - a. Nominating Committee Update --- Steve Stollberg (10 minutes) **Steve provided a list of potential candidates and agreed to send an outreach e-mail.**
  - b. Pledge Update – Pr. Matt and Terry Wussow (10 minutes) **Pastor and Terry discussed plans to reach out to giving units who have pledged in the past and have not yet done so this year.**
  - c. Healthy Communication Policies & Guidelines – updated by Carolyn per team’s input (10 minutes) **A few small typographical errors were corrected. Kerri motioned to approve, seconded by Carolyn. All approved. Pastor is going to update website.**
  - d. Fund Raising Requests – Carolyn (5 minutes) **Council discussed the need to be clear about how funds from particular sales are being applied. Carolyn agreed to draft an amendment to the fundraising policy to make sure that fundraisers are treated like any other vendor at the bake sale.**
    - 1) Sale of Donated Collectible Dolls (Shelly Schulteis) **The doll sale raised \$260+.**
    - 2) Sale of Jeans Bags by Quilts of Valor Team (Denise Roskopf) **Carolyn will provide update to Denise.**
  - e. Thank you Gifts (5 minutes) **Scrip gifts discussed and approved.**
    - 1) Marcia Earl – Holiday Jam Session
    - 2) Stephanie Bill – office communications / assist to Michelle
    - 3) **Tim for cutting the lawn.**
  - f. Staff Reports (15 min)
    - 1) Pastor Matt **received, no action required**
    - 2) Jerry Nelson **received, no action required**
    - 3) Annette Dean
    - 4) Sandy Duehring
    - 5) Karen Horowitz
    - 6) Marcia Earl
    - 7) Marie Leafblad (sent 12/19/16) **received, no action required**
    - 8) Michelle Kiekaefer **received, no action required**
    - 9) Shelly Schulteis **received, no action required**
  - g. Team Updates (5 min)
4. **Creating a culture of involvement and service** (10 min)
  - a. Thank You Conversations / Cards **Thank you cards have been sent. Cherie to Quilts of Valor, Laine to Michelle Olson.**

b. Names of volunteers / staff to be thanked for your consideration:

**5. Council Updates to the Congregation (5 minutes)**

a. Follow-up to Monday, December 19<sup>th</sup> Meeting

1) What?

1. Thank Volunteers
2. Redeemer Celebration
3. Healthy Communications Policies and Guidelines

2) When? Who?

1. Sunday, January 8 @ 8am service: \_\_\_\_\_ Terry \_\_\_\_\_
2. Sunday, January 8 @ 10:30am service: \_\_\_\_\_ Laine \_\_\_\_\_

**6. Mark Your Calendars (5 minutes)**

a. Monthly Council Meetings

- 1) January 10 @ 6:30pm (opening devotion John)
- 2) February \_\_\_\_\_

b. Other dates to remember:

- 1) Q&A Sessions – Line Item 2017 Budget (Youth Room)
  1. January 8 @ 9:15am
- 2) December 24 – Christmas Eve Worship (3pm, 5pm and 8pm)
- 3) December 25 – Christmas Day Worship (9am)
- 4) January 1 – New Year’s Day Worship (9am)
- 5) January 29 – Annual Congregational Meeting
- 6) February 19 – Redeemer’s 100<sup>th</sup> Anniversary Celebration of Sanctuary Dedication

**7. Future Agenda Items**

a. Sub-team Assignment Updates:

- i. 2016 Stewardship Drive: Collaborative Planning Sessions w/ Discipleship --- Terry and John
- ii. Ministry Descriptions Booklet – Carolyn Byrd and Chris Ojstrsek
- iii. Safety Preparedness / Emergency Readiness Team – Kerri & Steve

b. Review / Clean-up of Membership Rolls - Carolyn & Michelle (10 minutes)

c. Property Team Projects - Steve

- 1) Light post replacements along front sidewalk and near lower level sidewalk
- 2) Lower Level Flooring Update
- 3) Installation of new exterior light fixtures, including motion detector light near handicap parking on upper parking lot

d. Installation of TV monitors in sanctuary --- Cherrie

e. Gaga Ball Construction --- Chris

f. Policy Manual Updates

**8. Closing – Summary of Action Items and Closing Prayer**

Meeting Agenda respectfully submitted by Carolyn Byrd, Council President

CC: Pastor Matthew Short

Council Members

Michelle Kiekhaefer

Marie Leafblad

Shelly Schulteis