



St. Luke Lutheran Church

Church Council Meeting Minutes – Monday, August 14, 2017 @ 6:00pm

Invited Attendees:

Kerri Ast	X	Laine Loff	X	Marie Leafblad	A		
Carolyn Byrd	X	Chris Ojstrsek	X				
Cherie Callies	X	Rob Rueth	X				
John Heidke	X	Pr. Steve Clingman	X				
Scott Koerner	X	Terry Wussow	X				

1. **Leadership Minute/Opening Devotion** --- Terry started off the meeting with a devotion on Elijah, reminding us that God is with us in the bad as well as the good. His majesty is apparent in the miraculous, but He is also present in the silence.
2. **Old Business**
 - **Response to Lawyer regarding W2** Following the July Council meeting, the church received a letter from the employee's attorney. The letter suggested that St. Luke should pay for the employee's accountant's fees. Terry asked whether we should revisit Council's decision not to reimburse the employee for any costs incurred for correcting their incorrect 2015 tax return. John indicated that the employee was verbally abusive to him during his recent phone call explaining the Council's July decision. Carolyn motioned to continue with the original decision to honor our legal obligation as defined by the IRS (file a corrected W2). Scott seconded. Council passed unanimously.
3. **Financials**
 - a. Communication of current financial situation will be done at the monthly Town Hall meeting.
 - b. An attempt to make the financial information presented in the quarterly newsletter clearer and with more context (compare to previous years, etc.)
 - c. We as a council need to look more closely at line items and ask those who control the budgets for greater explanations when they go over budget. We also need to remind them of our mission when appropriate and ask if they can make some adjustments to lighten their budgets for the remainder of the year.
 - d. A stewardship letter had been sent with the last quarterly statements. (**Michelle:** did quarterly statements get mailed? Laine Loff said she didn't think she got hers. Bill Roots mentioned to Cherie awhile back that he hadn't gotten his)
 - e. If we include the donations received for the added mission trip, the bunk bed project and the lump sum donation recently received, our giving trend this year closely matches last year's trend.
 - f. Members need to be made aware that the pledge they make is to help support the operating budget of the church. Special appeals should be donated to over and above their annual pledged giving.
 - g. We need to be diligently thankful for all that we have received.
 - h. Staff and Council need to watch spending closely..

Motion to approve the Financial Reports was made by Scott, seconded by John, passed unanimously.
4. **Old Business**
 - a. Motion to approve minutes from 7/24 Council meeting made by John, seconded by Scott, approved unanimously.



St. Luke Lutheran Church

b. MET update (Pr. Steve) The MET

is in Research mode, looking at who we are as a congregation, defining what Darin's role will be, elected Sue Heidtke as chairperson and Jerilyn Kind as secretary.

c. Legacy giving. Will push launch from late Summer 2017 to early 2018. This will create separation between fall pledge drive and legacy giving, to help people differentiate between the two. Long term (Legacy) giving is part of St. Luke's strategic plan, so it will be considered during the MET process. Pr will also make sure it is kept visible.

d. Financial best practices. John is working on documentation. **Shelly:** Have the ushers instructions been updated?

5. Staff Reports – **ALL PLEASE NOTE:** Personnel Team to be cc'd on reports

- Jerry Nelson **none.** **Rob** will touch base with Jerry and also with the property team leader who owns the budget (Paul Ohm?)

Karen Horowitz ...**received** . Carolyn and personnel team are working on job description. Carolyn accepted Scott's request to attend meeting with Karen and parent,

- Marcia Earl...**received**
- Marie Leafblad... **received.** Council will send individual notes to college freshman along with scrip cards donated by Scrip team, to encourage them to continue their faith journey. **Marie:** assign names to each council member along with college addresses .
- Michelle Kiekaefer ... **received.** you may remove the inactive

names from the membership roles.

- Shelly Schulteis...**Received.** **Shelly** CCM hasn't submitted fundraiser form for school supply drive
- Stephanie Bill **received** **Steph** could we get an update on the website research and on the bulletin progress?
- Pastor Steve **received..he has withdrawn his request for Sundays & Seasons subscription.** **All:** Send suggestions for members who would be good candidates for the Community Engagement: Listening to Youth and young adults team. Send via email to Pr. Also send suggestions for questions to ask.

6. Other Team Updates

-Crossroads Music Fest (Heather)...**received**

-Fellowship team **received**

-Scrip receive verbally from Carolyn. The team will be donating proceeds to shades for the hearth room and possibly the gathering space windows

7.Fundraising Requests? **none received.** We know there are plans by Fellowship for 2 events and possibly one from Ric Hartman/Karen Berg for a gala event this fall. But we have not received any formal requests yet. This would be 3 events in a short period of time - too many?? We discussed how all the fundraising events may be impacting/displacing general giving and how we need to continue to encourage teams to use the request form and to use the list of current fundraisers to help determine the timing for fundraising events. Carolyn will follow up with Karen & Ric about the gala.

Some ideas for budget consideration or fundraising: pastoral computer and kitchen update (Steve Stollberg may have plans started)

8. Creating a Culture of Involvement and Service

This month council will send notes to college freshman (see Marie's action item)



St. Luke Lutheran Church

9. Mark Your Calendars

- Monthly Council Meetings
 - September 11 @ 6 (devo = Cherie)
 - October 9 @ 6 (devo = Carolyn)

10. Council Updates to the Congregation

- Follow-up to Monday, August 14th Meeting
 - What?
 1. Promote Town Hall , 8/27 @ 10am
 2. Reformation series
 3. Volunteers needed for DA
 - When? Who?
 1. Sunday, Aug 20 @ 9 am service: Terry
 2. Wednesday, Aug 16 or 23 @ 6:30 pm service: Scott tentative and/or Pastor

6. Closing – Summary of Action Items and Closing Prayer **Motion to adjourn at 8:15 by John, seconded by Scott, passed unanimously**

Meeting Minutes respectfully submitted by Cherie Callies, Council Secretary

CC:

Council Members
Michelle Kiekhaefer
Marie Leafblad
Shelly Schulteis
Stephanie Bill