



St. Luke Lutheran Church

Church Council Meeting Agenda **DRAFT** – Monday, November 13, 2017 @ 6:00pm

Invited Attendees:

Kerri Ast	X	Laine Loff	X	Marie Leafblad	X		
Carolyn Byrd	X	Chris Ojstrsek	A				
Cherie Callies	X	Rob Rueth	A				
John Heidke	X	Steve Clingman	X				
Scott Koerner	X	Terry Wussow	X				

1. **Leadership Minute/Opening Devotion** -Carolyn led a devotion on simplifying for the holidays by tapping into the streams of living water and taking soul stops throughout the day. Spend 3-5 minutes every day talking to God, pay attention throughout the day looking for God and set limits to your daily activities in order to spend time on meaningful Christ centered holiday activities. Prayer.
2. **Meeting Minutes: Follow-up to open Action Items and Approval---** Terry
 - a. 10/9/17 Council Meeting **Scott** motioned to approve the minutes, **Carolyn** seconded, passed unanimously.
3. **Old Business**
 - a. MET Team Update---Pastor Steve Summary sheets will be made available to Council as soon as they are complete; soon. The Mission site profile and MET summary report will be available for Council review and approval at the 1/8/18 Council meeting. Then the documents will be made available to the congregation for review. On 1/28/18 there will be a congregational debriefing. Synod reps will be present, and the call committee will be introduced. The Call committee would have 6 voting members from the congregation. **Cherie** will start a list of potential candidates from the list made during the MET development, so that we may begin the selection process at the December Council meeting
 - b. Hearing Assist System—John will arrange for the system to be here by this weekend (11/18). Payment will due by EOY 2017. Carolyn offered to help with equipment loan-out procedure. John said there was also documentation available to aid in setting up this procedure. Roll out still planned for Christmas services. Worship and Music team will take ownership of the Hearing Assist System
4. **New Business**
 - a. Financial Report --- Michelle / John Unified giving is down 10% from 2016. Pr. Steve stated he thought this was manageable/typical. Anything more would be concerning. He suggested a mortgage reduction campaign would be a good idea. Scott moved to approve, Terry seconded, passed unanimously.
 - Financial Best Practices for St Luke
 - Unified giving (2017 vs 2016)
 - b. Staff Reports – Brief discussion and identification of assigned action items
 - **Jerry Nelson** **Rob** should work with Jerry on parking lot paving and lighting. In the recent past Steve Stollberg and Jim Boswell had done some work on both of these projects. They should be contacted. Lighting Return on Investment and payback period needs to be considered.
 - Karen Horwitz Carolyn and Scott will reach out to offer suggestions to Karen for her insurance search.



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There is nothing the church or synod can offer her currently.

- Marcia Earl **received**
- Marie Leafblad **verbal**. Youth gathering: 18 signed up, 8 more possible, 4 more churches are interested. Realizing it is going to be a lot of work. She has spent a lot of unplanned time counseling students who have experienced trauma. Spoke at FCA (87 students). She needs a retreat/continuing education to recharge. She will continue looking for something. Carolyn and Marie will meet with Charity and Kim to discuss leadership issues emerging around SS
- Michelle Kiekaefer **71 families** who had consistently given in the past have not given in 2017. We discussed possible ways of addressing this. **Michelle:** Please provide us with an inactive list. We will collaborate on discovering

NOTE: Personnel Team to be cc'd on reports

c. Other Team Updates

- Crossroads Music Fest (Heather) **Team is planning to meet again to discuss future.**
- Charitable Endowment Fund (Sandy Evans) Board Candidate Carolyn moved to accept the Board's recommendation of Don Hines filling the vacancy left by Ralph Eckert, seconded by John, approved unanimously.
- Worship & Music (Donna Ohm) Pr. Desire for a midweek service was brought to our attention and discussed. Suggestion was made that MET team should be made aware of this.
- Discipleship (Dave Wiese)
- Fellowship (Terry)
- **Women's Bible Study**

- d. Personnel Team on job descriptions (update) and recommended pay increases—Carolyn **One more employee meeting needs to take place.**

e. Misc.

"A Failure of Nerve"- Reader Digest version from Marie
Safety Concerns based on recent church shooting in TX Marie offered that there may be some "bouncer" training available. Discussion was had about safety training for SS teachers, emergency plans should be made. Steve Stollberg has CAD drawings of building. May need some collaborative conversations with police, congregation.

unmet needs, see if they are people we know, try to develop a plan. We decided a phone call from us would not be the most sensitive way to reach out, but couldn't think of any other good immediate options. Addressing this will require an investment of time. **Terry:** Keep this item on our agenda for discussion.

A motion was made by Scott to add the Toraason memorials to the sign fund, Laine seconded. Approved unanimously.

- Shelly Schulteis **Laine** will talk to Shelly about "bulletin board of Thanksgiving" idea. **Carolyn** will follow up with Donna about video team
- Pastor Steve **Terry:** add 2018 housing allowance to next meeting's agenda Each service will have its own bulletin instead of using one bulletin for both.



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Nominating committee meeting for 2018 Council Candidates (three needed): 11/20/17
Timing/Procedure for the formation of Call Committee **See #3 a. above**

f. Discussion on Communications with Congregation

- i. Announcements
- ii. Making Waves
- iii. Mass email
- iv. Robo-call
- v. MET Facebook Page
- vi. **Face to face, personal phone call**
- vii. Next Town Hall Meeting?

g. Fundraising Requests?

- a. **Ladies night, 12/6/17 (submitted by Marie) Scott motioned to approve, Carolyn seconded, passed unanimously. Chris: please add to log (form is in your mailbox)**
- b. **2nd Annual Dress Swap , 1/13, (Kerri will submit)**
- c. **Goeman's scrip cards for youth group fundraiser. Since this is done through scrip, no request needs to be made.**

h. Creating a Culture of Involvement and Service

- a. Names of volunteers / staff to be thanked for your consideration
 - i. **Karen Berg Kerri**
 - ii. **Cecilia Nehm Kerri**
 - iii. **Choir Carolyn**
 - iv. **Crossroads band Scott**

i. Mark Your Calendars

- a. Monthly Council Meetings
 - i. December 11 @ 6 pm (devotion=Chris)
 - ii. January 8 @ 6:00 PM (devotion = John.....)
- b. Other dates to remember:
November 18...Leadership Retreat (8:00 AM-Noon)
November 26...Start of Advent
December 2...Bake Sale and Vendor Fair

j. Council Updates to the Congregation

- a. Follow-up to Monday, November 13th Meeting
 - i. What?
 1. **Leadership retreat**
 2. **MET team timeline**
 3. **Point out Council members and invite people to ask questions**
 - ii. When? Who?
 1. Sunday, November 19____ @ 8:00 am : Terry_____
 2. Sunday, November 19__ @ 10:30 am service : Scott_____

k. Future Agenda Items



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- a. Leadership Retreat
 - i. November 18th (8:00 AM to Noon)
 - ii. St Luke Church
 - iii. Agenda- Pastor Steve, Marie & Terry
- b. Inhibitors to Volunteerism...next steps (see brainstorming summary from 1/10/17)
- c. Quarterly Review of Strategic Plan
- d. Assignment / Team Updates:
 - i. Review / Clean-up of Membership Rolls - Carolyn
- b. Policy Manual Updates
- c. Operations Manual Updates
- d. Organization Chart

- I. Closing – Summary of Action Items and Closing Prayer** John motioned to adjourn at 8:55 pm, Carolyn seconded, passed unanimously

Meeting Minutes respectfully submitted by Cherie Callies, Council Secretary

CC:

Council Members
Pastor Steve

Michelle Kiekhaefer
Marie Leafblad
Shelly Schulteis
Stephanie Bill