



St. Luke Lutheran Church

Church Council Meeting Minutes – Monday, October 9, 2017 @ 6:00pm

Invited Attendees:

Kerri Ast	X	Laine Loff	X	Marie Leafblad	X		
Carolyn Byrd	X	Chris Ojstrsek	X				
Cherie Callies	X	Rob Rueth	A				
John Heidke	X	Steve Clingman	X				
Scott Koerner	X	Terry Wussow	X				

1. **Leadership Minute/Opening Devotion** - Terry led a prayer and devotion based on 1 Peter 5:1-5. Leaders should encourage others to serve by being an example of service
2. **Meeting Minutes: Follow-up to open Action Items and Approval---** Terry
 - a. 9/11/17 Council Meeting Scott moved to approve, Chris seconded, passed unanimously
3. **Old Business**
 - a. MET Team Update---Pastor Steve gave update. MET is moving along well. Surveys of congregation are in progress.
 - b. Ron’s W2 Update—John Nothing new to report
 - c. Hearing Assist System—John & Carolyn There is a variance between the \$1800 Scrip contribution and the quote of \$2900. Scrip team is able to give \$1800 now and will be able to provide the remainder by year end. In order to get the system ASAP (before holiday seasons), a “bridge loan” could be taken from the savings account, and would be repaid before 2018. The system and Scrip’s donation will be communicated and promoted to the congregation in order to build interest in Scrip purchases, which in turn will generate money to repay the “loan”. Kerri made a motion to allow the money to be taken from savings, Scott seconded, discussion included an agreement that the loan would be repaid before 1/8/2018. Motion passed unanimously. John will order the system. Sound techs, including John, will manage and take care of the system. Worship team will oversee and ushers should be included in any training needed. John will think through & write procedure.
 - d. Date for Annual Meeting Carolyn made a motion to schedule the meeting for 2/18/18, Terry seconded, passed unanimously.
4. **New Business**
 - a. Financial Report --- Michelle / John Discussion about drop in attendance and giving, which is somewhat expected during transition. As leaders it’s important for us to make intentional connections with other members. We also need to get our story out. As an example, Marie will check into getting the bunk bed power point on the website, facebook and on the screens before services. Final mission totals should be advertised and celebrate at annual meeting. Focus should be on building faith building opportunities: “
 - b. Faith first, fruits next.” (prSteve) Scott moved to approve Financial report, Laine seconded, passed unanimously.
 - Financial Best Practices for St Luke Send letter out encouraging financial support to non-pledge, known giving members after consecration Sunday?



St. Luke Lutheran Church

- Unified giving (2017 vs 2016)

c. Staff Reports – Brief discussion and identification of assigned action items

- Jerry Nelson **none submitted**
 - Karen Horwitz **submitted**
 - Marcia Earl **submitted**
 - Marie Leafblad **verbally submitted. Color wars had 55 attend, many kids that attended were not St. Luke members rather friends of members from the community. It was also noted that there were families that participated in the events that day who typically don't attend service but whose children attend Sunday school. She will be attending the youth leadership summit in Houston as the Milwaukee Synod representative.**
 - Michelle Kiekaefer **submitted. Funeral coordinator: Should be a compassionate volunteer as this should be seen as ministry work, not a paid position. Needs to be capable of coordinating and have a fairly flexible schedule that allows for the**
- ability to respond when needed. Laine will talk to Shelly about suggesting some candidates. Then Pastor Steve will counsel, advise and screen any interested candidates. Vision for future: media team is needed to develop a structure and documentation pertaining to technology. Shelly: can we add more technology based questions to inventory survey in order to find members who have these gifts? Memorial garden: Rob and Jerry - please follow up on this.**
- Shelly Schulteis **submitted. Council sent Heather a thank you last month.**
 - Stephanie Bill **submitted**
 - Pastor Steve **submitted. Kerri made motion to maintain Pr. Steve's Portico Pension per current contract, Scott seconded, passed unanimously**

NOTE: Personnel Team to be cc'd on reports

c. Other Team Updates **submitted:**

- Crossroads Music Fest (Heather)
- Charitable Endowment Fund (Sandy Evans)
- Worship & Music (Donna Ohm)
- Discipleship (Dave Wiese) **Third quarter statement with letter mailing out soon.**
- Fellowship (Terry)

d. Personnel Team on job descriptions (update)—Carolyn **Still in process**

e. Hurricane Relief Fund Match

f. Pastor Steve's Pension Plan

g. Misc.

"A Failure of Nerve"- Reader Digest version from Marie

h. Discussion on Communications with Congregation



St. Luke Lutheran Church

- i. Announcements
- ii. Making Waves
- iii. Mass email
- iv. Robo-call
- v. MET Facebook Page
- vi. Next Town Hall Meeting?

i. **Fundraising Requests?** Some known events on the horizon that we have not received formal requests for: Bake sale (fellowship), Gingerbread House (Chris Otto), Samaritan Home. [Carolyn](#) will email CCM, [Marie](#) will bring to CCM meeting to remind them about requests. Carolyn moved to allow Christmas giving tree set up in Gathering space on 11/19. Chris seconded, passed unanimously

j. **Creating a Culture of Involvement and Service**

- a. Names of volunteers / staff to be thanked for your consideration

Brenda Haldemann - [Kerri](#)

Connor Ryan, Brennan Kind, Will Otto - [Carolyn](#)

k. **Mark Your Calendars**

- a. Monthly Council Meetings

- i. November 13 @ 6pm (devotion= Chris

- ii. December 11 @ 6 pm (devotion=[Carolyn](#))

- b. Other dates to remember:

October 15...Confirmation

October 21...In As Much Day

October 29...500 year anniversary of Reformation

November 2....Consecration Reception for St Luke Leadership

November 5...Consecration Sunday Kids sing, no sermon

November 18...Leadership Retreat (8:00 AM-Noon)

l. **Council Updates to the Congregation**

- a. Follow-up to Monday, October 9th Meeting

- i. What?

1. Scrip/Hearing Assist System

- 2.

- 3.

- ii. When? Who?

1. Sunday, October ____ @ 8:00 am : _____

2. Sunday, October ____ @ 10:30 am service : _____

m. **Future Agenda Items**

- a. Leadership Retreat

- i. November 18th (8:00 AM to Noon)

- ii. St Luke Church

- iii. Agenda- Pastor Steve, Marie & Terry

- b. Inhibitors to Volunteerism...next steps (see brainstorming summary from 1/10/17)



St. Luke Lutheran Church

- c. Quarterly Review of Strategic Plan
- d. Assignment / Team Updates:
 - i. Safety Preparedness / Emergency Readiness Team – Kerri
 - ii. Review / Clean-up of Membership Rolls - Carolyn
- b. Policy Manual Updates
- c. Operations Manual Updates
- d. Organization Chart

n. Closing – Summary of Action Items and Closing Prayer Closed with Lord's Prayer at 8:15 pm
JOhn motioned to end meeting, Scott seconded, passed unanimously

Meeting Minutes respectfully submitted by Cherie Callies, Council Secretary

CC:

Council Members
Pastor Steve

Michelle Kiekhaefer
Marie Leafblad
Shelly Schulteis
Stephanie Bill